

**PROCEEDING OF 158<sup>TH</sup> MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE HELD ON 19.11.2019 AT 12 NOON IN COMMITTEE ROOM OF NANKANA SAHIB EDUCATION TRUST, LUDHIANA**

**Item No. 158.1 Confirmation of minutes of 157<sup>th</sup> Meeting of BOG held on 19.03.2019**

Since no comments have been received, as such minutes stands confirmed.

DTE rep conveyed that permission for 10% increase for B.Arch course may be taken from State Govt.

Principal GNDEC to take up the matter with Pb. Govt. BOG members emphasized upon the need of restoring grant in aid (95% of deficit) as this grant is stopped since 2003. A delegation under the chairmanship of President NSET may visit CM to press upon the matter of restoring the grant.

**Item No. 158.2 Action taken report of minutes of 157<sup>th</sup> Meeting of BOG held on 19.03.2019**

The action taken report of 157<sup>th</sup> meeting is as under:-

<b>Item No.</b>	<b>Description</b>	<b>Decision taken</b>	<b>Action taken</b>
157.1	Confirmation of minutes of 156 <sup>th</sup> Meeting of BOG held on 19.03.2019	Confirmed	Implemented
157.2	Action taken report of minutes of 156 <sup>th</sup> Meeting of BOG held on 19.03.2019	Noted	Implemented
157.3	Action taken report of minutes of 154 <sup>th</sup> Meeting of BOG held on 05.12.2018	Noted	Will be convened in near future
157.4	Extension in contract of Non-teaching staff	Approved	Implemented
157.5	Continuation of service of Faculty	Approved	Implemented
157.6	Recruitment of senior faculty	Approved	Action is being initiated
157.7	Implementation of EPF	Approved	Implemented
157.8	Ratification of IQAC Proceeding meeting held on 21.05.2019	Ratified	Noted
157.9	Information of Quality Frame work	Noted	Noted
157.10	Fee of B.Arch. under GNDEC School of Architecture	Approved	The Punjab Govt. nominee raised objection to this point.
157.11	Ratification of Annual Report 2018-19	Ratified	Noted
157.12	TEQIP III Activities	Ratified	Noted

157.13	Permission to avail academic leaves for the consultancy assignments	Approved	Implemented
157.14	Extension of PG Block	Detailed drawing and justification be put up in next meeting of BOG	Put as separate item (158.15)
157.15	Request of Mr. Amandeep Singh Bal, AP(Comm. Skill) for waiving off notice period payment	Approved	Implemented
157.16	Performance Report of Principal	Ratified	Noted
157.17	Service condition of faculty	Approved	Implemented
<b>Supplementary item</b>			
S. 157.1	Maintenance of carrying forward four heads of TEQIP-II under TEQIP-III	Approved	Implemented

**Item No. 158.3      Action taken report of minutes of 154<sup>th</sup> Meeting of BOG held on 05.12.2018**

Noted. Pending meeting be convened at the earliest.

**Item No. 158.4      Ratification of Eleventh Academic Council Meeting held on 10.08.2019**

Approved

**Item No. 158.5      Grant of Compensatory leaves**

Matter be referred to NSET

**Item No. 158.6      Technical Resignation of Dr. Balwinder Singh Dhaliwal, AP(ECE) and Dr. Rupinder Singh, Professor (PE)**

- a) Technical resignation accepted and Lien of two years approved for both the teachers with the condition that three month notice period has to be completed or salary of three months deposited.

**Item No. 158.7                      Ratification of IQAC Meeting held on 25.10.2019**

**Ratified with following comments:**

1. Production Engg. be merged with Mech.Engg
2. Intake of CSE be increased keeping in view the market scenario.
3. Improvement in placement applauded but more efforts be made to improve result data.
4. GNDEC Research policy was approved in principle. Upon detailed deliberations, following changes be made:
  - a. Seed Research Grant: The amount of seed money shall be 10.00 lakhs per department. Initially, it should be given to major Departments (Civil, Mech, and Electrical). The other departments may collaborate with them as per research areas. The interdepartmental research on need based technologies leading to innovative products shall be encouraged.
  - b. Matching grant: Maximum 50% of the sanctioned research project amount be given.
  - c. Loan Facility: Not approved
  - d. Teaching Assistantship: Only to GATE qualified
  - e. Contingency: It shall be based upon some criteria. The amount and number of deserving students to whom this grant be given shall be approved by a committee of HODs/ Dean Academic
5. The allocation of funds in all above mentioned points shall be subject to the availability of funds
6. Strategic Plan: Approved but the detailed Action plan be prepared in consultation with experts/HODs/Faculty.

**Item No. 158.8                      Ph.D Incentives to Assistant Professors**

Approved with the condition that the faculty must sign a bond that he/she shall complete at least five years at GNDEC after the grant of PhD increments failing which the amount of increments shall be recovered.

**Item No. 158.9                      Change of date of Annual Increment**

The step up increment (of Rs 5000) shall be treated as annual increment of the respective year

**Item No. 158.10                      Booking of B.Arch. course expenditure (running under GNDEC School of Architecture)**

Approved

**Item No. 158.11                      Promotions of faculty under CAS**

Approved in principle. The implementation be made phase wise keeping in view the position of funds.

- Item No. 158.12      Auditing of grants etc.**  
Existing CA shall do the audit but he will have to get it completed within one month once the documents of the grant are completed.
- Item No. 158.13      TEQIP-III activities**  
Ratified
- Item No. 158.14      Building for B.Arch. course (running under GNDEC School of Architecture)**  
Approved in principle. Detailed plan be made in consultation with Architecture Department.
- Item No. 158.15      Extension of PG Block**  
Approved in principle. Detailed cost estimation be presented
- Item No. 158.16      Guidelines for Consultancy Assignments**  
Approved as proposed with following modifications;  
1. Max. Annual ceiling is enhanced up to the salary of the employee.  
2. Approved as proposed  
3. Approved as proposed  
4. Approved as proposed  
5. Deferred

### **Supplementary Agenda**

- Item No. S 158.1      Ratification of proceedings of Selection Committee Meeting**  
Approved
- Item No. S 158.2      Installation of 500 kWp Grid Connected solar PV plant**  
Committee of following was constituted for negotiation  
  
S. Ajmer Singh Lakhawal  
S. Harsurinder Singh Gill  
S. Jogeshwar Singh Mangat  
S. Gurcharan Singh Grewal  
S. Sukhminder Singh  
Er.A. Dhingra
- Item No. S 158.3      TEQIP III Activities**  
a. Noted

- b. Noted. Efforts should be made for restoring the curtailment of funds from NPIU
- c. Approved as proposed
- d. Approved as proposed

The meeting ended with vote of thanks

Dr. Sehijpal Singh  
Member Secretary

# **158<sup>th</sup> MEETING OF BOG**

**DATE : 19.11.2019**  
**TIME : 12 Noon**  
**VENUE : COMMITTEE ROOM**  
**N.S.Ed.T, Ludhiana**



**GURU NANAK DEV ENGG. COLLEGE**  
**LUDHIANA**

## INDEX

<b>Resolut ion No.</b>	<b>Description</b>	<b>Page No.</b>	<b>Annex.</b>	<b>Annex. Page No.</b>
158.1	Confirmation of minutes of 157 <sup>th</sup> meeting of BOG held on 19.03.2019	3	Annexure-1	8-10
158.2	Action taken report of minutes of 157 <sup>th</sup> meeting of BOG held on 19.03.2019	3-4	-	-
158.3	Action taken report of minutes of 157 <sup>th</sup> meeting of BOG held on 05.12.2018	4	2	11
158.4	Ratification of Eleventh Academic Council Meeting held on 10.08.2019	4	3	12
158.5	Grant of Compensatory leave	4	4	13
158.6	Technical Resignations of Dr. Balwinder Singh Dhaliwal, AP(ECE) and Dr. Rupinder Singh, Professor (PE)	4-5	5, 6	14-15, 16
158.7	Ratification of IQAC Meeting held on 25.10.2019	5	7	17
158.8	Ph.D Incentives to Assistant Professors	5	8	18-19
158.9	Change of date of Annual Increment	5	-	-
158.10	Booking of B.Arch. Course expenditure (running under GNDEC School of Architecture)	5	-	-
158.11	Promotions of faculty under CAS	6	-	-
158.12	Auditing of grants etc.	6	9	20
158.13	TEQIP-III activities	6	10	21-31
158.14	Building of B.Arch. course (running under GNDEC School of Architecture)	6	-	
158.15	Extension of PG Block	6	11	32-33
158.16	Guidelines for Consultancy Assignments	7	13	34-35
<b>Supplementary items</b>				
S 158.1	Any other item with the permission of Chair	7	-	-

**AGENDA OF 158<sup>th</sup> MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE  
TO BE HELD ON 19.11.2019 AT 12 NOON IN COMMITTEE ROOM OF NSET, LUDHIANA**

**Item No. 158.1 Confirmation of minutes of 157<sup>th</sup> Meeting of BOG held on 19.03.2019**

Copy of the minutes of 157<sup>th</sup> Meeting (**Annexure-1**) was circulated among members for comments. Since no comments have been received, as such the minutes may be confirmed.

**Item No. 158.2 Action taken report of minutes of 157<sup>th</sup> Meeting of BOG held on 19.03.2019**

The action taken report of 157<sup>th</sup> meeting is as under:-

<b>Item No.</b>	<b>Description</b>	<b>Decision taken</b>	<b>Action taken</b>
157.1	Confirmation of minutes of 156 <sup>th</sup> Meeting of BOG held on 19.03.2019	Confirmed	Implemented
157.2	Action taken report of minutes of 156 <sup>th</sup> Meeting of BOG held on 19.03.2019	Noted	Implemented
157.3	Action taken report of minutes of 154 <sup>th</sup> Meeting of BOG held on 05.12.2018	Noted	Will be convened in near future
157.4	Extension in contract of Non-teaching staff	Approved	Implemented
157.5	Continuation of service of Faculty	Approved	Implemented
157.6	Recruitment of senior faculty	Approved	Action is being initiated
157.7	Implementation of EPF	Approved	Implemented
157.8	Ratification of IQAC Proceeding meeting held on 21.05.2019	Ratified	Noted
157.9	Information of Quality Frame work	Noted	Noted
157.10	Fee of B.Arch. under GNDEC School of Architecture	Approved	Implemented
157.11	Ratification of Annual Report 2018-19	Ratified	Noted
157.12	TEQIP III Activities	Ratified	Noted
157.13	Permission to avail academic leaves for the consultancy assignments	Approved	Implemented
157.14	Extension of PG Block	Detailed drawing and justification be put up in next meeting of	Put as separate item (158.)



		BOG	
157.15	Request of Mr. Amandeep Singh Bal, AP(Comm. Skill) for waiving off notice period payment	Approved	Implemented
157.16	Performance Report of Principal	Ratified	Noted
157.17	Service condition of faculty	Approved	Implemented
<b>Supplementary item</b>			
S. 157.1	Maintenance of carrying forward four heads of TEQIP-II under TEQIP-III	Approved	Implemented

**Item No. 158.3      Action taken report of minutes of 154<sup>th</sup> Meeting of BOG held on 05.12.2018**

The action taken report of 154<sup>th</sup> meeting is placed at **Annexure-2**

**Item No. 158.4      Ratification of Eleventh Academic Council Meeting held on 10.08.2019**

The proceeding of Eleventh Academic Council Meeting held on 10.08.2019 is placed at **Annexure-3** for ratification, please.

**Item No. 158.5      Grant of Compensatory leaves**

Vide Trust Resolution No.24 dated 4.1.2010 (**Annexure-4**), the compensatory leave in lieu of extra working on Saturdays/Sundays/holidays was stopped.

It is apprised that some times due to urgent task, staff has to be called on Saturdays/Sundays and even on holidays. The Principal, GNDEC may be allowed to grant compensatory leave in lieu of extra working.

Submitted for decision, please.

**Item No. 158.6      Technical Resignation of Dr. Balwinder Singh Dhaliwal, AP(ECE) and Dr. Rupinder Singh, Professor (PE)**

b) Dr. B.S.Dhaliwal, AP(ECE) has given technical resignation (**Annexure-5**) along with lien for two years/till confirmation on his selection at NITTTR, Chandigarh as Associate Professor. He was regular employee of the institution since 2004. He has applied for above post through proper channel. He was relieved on 10.10.2019 on his request. At the time of final relieving, he will have to fulfill the condition of three months notice period/salary in lieu thereof. As per rules, he can be granted lien.

c) Dr. Rupinder Singh, Professor (PE) has submitted his technical resignation (**Annexure-6**) along with lien for two years/till confirmation on his selection at NITTTR, Chandigarh as Professor. He was regular employee of the institution since . He has applied for above post through proper channel. He has requested that his present period may be treated as his three months notice period. As per rules, he is entitled for lien.

Submitted for decision, please.

**Item No. 158.7                      Ratification of IQAC Meeting held on 25.10.2019**

The proceeding of IQAC meeting held on 25.10.2019 is placed at **Annexure-7** for ratification, please.

**Item No. 158.8                      Ph.D Incentives to Assistant Professors**

The Assistant Professors who are not getting DA as per State Govt. norms, should be given three increments (at the rate of 3% of their basic pay) as and when he/she completes his/her Ph.D. AICTE rule is attached for reference (**Annexure-8**).

Submitted for decision, please

**Item No. 158.9                      Change of date of Annual Increment**

At present, an increase of Rs. 5000/- in salary is given to faculty member and Rs. 1000/- is given to non-teaching staff who completes service of 5 years at GNDEC. The date of increment after the increase of Rs. 5000/- need to be decided. It is proposed to fix the date of annual increment in ref to the hike of Rs. 5000 or Rs. 1000 (as the case may be).

Submitted for decision, please.

**Item No. 158.10                      Booking of B.Arch. course expenditure (running under GNDEC School of Architecture)**

A separate account has been opened for managing the expenditure pertaining to B. Arch. Course running under the GNDEC School of Architecture. It is proposed to meet the shortfall of any expenditure on account of salary from the 'College Income' head of the consultancy. The amount so adjusted will be treated as a loan; as and when the fund conditions improve in the coming years, it will be paid back to the 'College Income' head.

Submitted for decision, please.

**Item No. 158.11      Promotions of faculty under CAS**

CAS promotion of teaching staff is pending. If CAS is approved for present eligible faculty, the approximate expenditure is Rs 2.8 Lakh per month (approx.).

Submitted for decision, please.

**Item No. 158.12      Auditing of grants etc.**

Permission in anticipation of its approval by BOG was obtained from Chairman, BOG for getting auditing of various Govt. grants from any Chartered Accountant (**Annexure-9**)

Submitted for ratification, please

**Item No. 158.13      TEQIP-III activities**

The detail of TEQIP-III activities for the period July to October-2019 (i.e from last BOG meeting to till date) is placed at **Annexure-10** for ratification, please.

**Item No. 158.14      Building for B.Arch. course (running under GNDEC School of Architecture)**

In a Trust meeting vide Resolution No.20 (26.03.2019) a sum of Rs. 1 Crore was approved for construction of separate building at the site where old Maintenance Cell was established.

Now, it is proposed that the separate building for this institution may be constructed near Transit Campus (Top Floor-Admin. Block).

Submitted for approval, please.

**Item No. 158.15      Extension of PG Block**

This item was put up in 157<sup>th</sup> BOG Meeting at Resolution No. 157.14 wherein it was decided that detailed drawing and justification be put up in next meeting of BOG.

Accordingly detailed drawing and justification is placed at **Annexure-11** for approval

**Item No. 158.16      Guidelines for Consultancy Assignments**

The Dean (TCC) has submitted proposal for improving revenue of Consultancy projects (**Annexure-12**)

Submitted for approval.

**Supplementary Item**

**Item No. S.158.1      Ratification of Proceedings of Selection Committee Meeting**

The proceedings of Selection Committee Meetings held on 19.07.2019, 09.08.2019 and 31.08.2019 are put up at **Annexure-13** for ratification, please.

*Submitted for approval, please.*

**Item No. S.158.2      Installation of 500kWp Grid connected solar PV Plant**

The committee constituted ( vide Res.No.156.2S) for examining feasibility and getting market price has got the market price from various vendors through open tender published in newspaper/website. The comparative statement is enclosed. It is proposed to call all parties for negotiations with trust officials (**Annexure-14**)

*Submitted for approval, please.*

**Item No. S.158.3      TEQIP-III Activities.**

**(a) Performance Audit**

The performance audit of TEQIP-III was carried out by Dr. S.P. Srivastava, Ex. Professor IIT, Roorkee w.e.f. 23 – 25 September, 2019. Report of the same is attached at **Annexure - 15** for the information of BOG..

**(b) Expenditure of TEQIP-III as on 18.11.2019.**

The amount of Rs. 20513403.00 has been spent under TEQIP-III activities upto 18.11.2019. Detail is attached at **Annexure - 16** for information of BOG.

**(c) Appointment of Internal / Statutory Auditor under TEQIP – III.**

NPIU has following NPIU empanelled firms to carry out the financial audit of TEQIP – III, list is attached at **Annexure 17**

**Statutory Auditor : -**

M/s G.R. Garg & Co.

H.O. 777, D.B. Gupta Road, Karol Bagh, New Delhi – 110005

B.O. – C-032D, Supermart-1, DLF Phase – 4, Gurugram – 122002

**Internal Auditor : -**

M/s Lalit Rakesh & Associates

522, Ansal Chamber – II, Bhikaji Cama, Place – 110066

*BOG is requested to approve the abovesaid auditors empanelled by NPIU for internal / statutory audit of TEQIP-III. The expenditure will be charged to the head i.e. incremental operating cost (IOC) of TEQIP-III.*

**(d) MOOC Courses**

As per existing policy either one MOOC online course or one SCI paper (Copy attached) is compulsory for faculty to avail reimbursement under TEQIP-III. Course fee of MOOC online course will be reimbursed (maximum upto Rs. 1100/-). For appearing in the external examination, TA / DA will be paid as per TEQIP-III norms. Student can avail reimbursement for one MOOC course per semester maximum upto Rs. 1100/-.

Following revision is proposed keeping in view NPIU recommendations & overwhelming response of MOOC's courses.

*Two MOOC Courses per semester be allowed from June 2019.*

*Submitted for approval, please.*

**PROCEEDING OF 157<sup>TH</sup> MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA HELD ON 19.07.2019**

- Item No. 157.1**      **Confirmation of minutes of 156<sup>th</sup> Meeting of BOG held on 19.03.2019**  
Confirmed
- Item No. 157.2**      **Action taken report of minutes of 156<sup>th</sup> Meeting of BOG held on 19.03.2019**  
Noted. The recommendations of sub-committee constituted against item no.156.15 (Payment of Basic Pay difference) was approved. This will be effective from the new contract of concerned staff.
- Item No. 157.3**      **Action taken report of minutes of 154<sup>th</sup> Meeting of BOG held on 05.12.2018**  
Noted
- Item No. 157.4**      **Extension in contract of Non-teaching staff**  
i) Contract extended up to 31.12.2019  
ii) Contract extended up to 31.03.2020  
  
Approved as proposed
- Item No. 157.5**      **Continuation of service of Faculty**  
A and B approved. As far as point C is concerned, the Principal was authorized to take appropriate decision as per need.
- Item No. 157.6**      **Recruitment of Senior faculty**  
Approved
- Item No. 157.7**      **Implementation of EPF**  
Approved
- Item No. 157.8**      **Ratification of IQAC Proceeding meeting held on 21.05.2019**  
Ratified but in future the details of decisions taken be put up before BOG.
- Item No. 157.9**      **Information of Quality Frame-work**  
**a) Academic Approval of AICTE for year 2019-20**  
Noted. The efforts of Principal and his team were appreciated  
**b) Accreditation Status of Institution as well as its programs**  
Noted. Efforts be made to get accreditation for all programs from various bodies.
- Item No. 157.10**      **Fee of B.Arch under GNDEC School of Architecture**

Approved. Separate account be opened for School of Architecture.

**Item No. 157.11**

**Ratification of Annual Report 2018-19**

Ratified

**Item No. 157.12**

**TEQIP-III activities**

**a) Opening a new account in Punjab & Sind Bank, Gill Branch**

Ratified

**a) Approval of staff recruited under TEQIP-III**

Ratified

**b) Approval of Budgetary guidelines of TEQIP-III**

Approved

**c) Activities conducted during Quarter April to June 2019 under TEQIP-III**

Noted. In future the detail of experts and outcomes of the events should be highlighted.

**d) Payment of TA/DA under TEQIP III**

Approved

**e) Intimation about permission granted to Institution by Punjab Govt. in context with TEQIP-III Project**

Noted

**g) Joint Research Project with Mentee Institute**

Approved

**h) Good Governance**

Noted.

**Item No. 157.13**

**Permission to avail academic leaves for the consultancy assignments**

Instead of academic leave, the teacher should be given special leave for consultancy not more than 20 (as proposed) in a year with recommendation of Dean (Testing & Consultancy) and HOD with detail of consultancy assignment.

**Item No.157.14**

**Extension of PG Block**

Detailed drawing and justification be put up in next meeting of BOG

**Item No. 157. 15**

**Request of Mr. Amandeep Singh Bal, Assistant Professor (Comm. Skill) for waiving off notice period payment**

Approved

**Item No. 157.16      Performance Report of Principal**

Ratified. Improvement in academic environment was appreciated but the analysis of performance of faculty in terms of academic results be prepared and compared with other reputed autonomous engineering Institutes.

**Item No. 157.17      Service Condition for faculty**

Approved

**Supplementary Item**

**Item No. S 157.1      Maintenance of carrying forward four heads of TEQIP-II under TEQIP-III**

Approved as proposed.

**Member Secretary**



**Annexure-2**

**Action Taken Report (154<sup>th</sup> Meeting of BOG held on 24.06.2018)**

Item No.	Description	Decision taken	Action taken
154.2	<b>Action taken report of minutes of 153<sup>rd</sup> meeting of BOG held on 21.3.2018</b>	Noted except item No. 153.2(Sub Item No. 152.2) Constitution of committee	Meeting is yet to be convened.